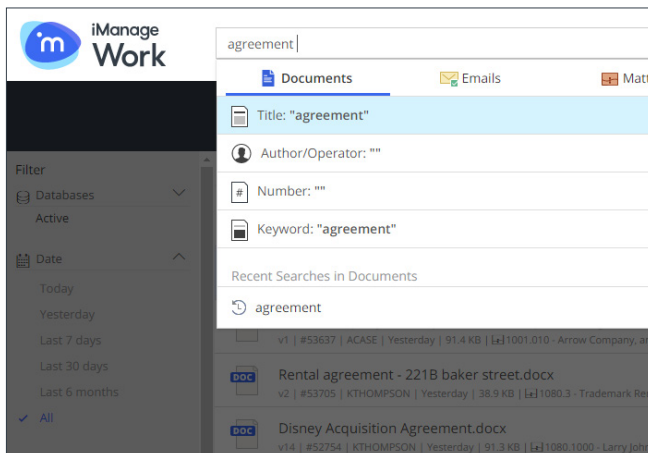


# 5 Ways to Increase User Productivity with iManage Work 10

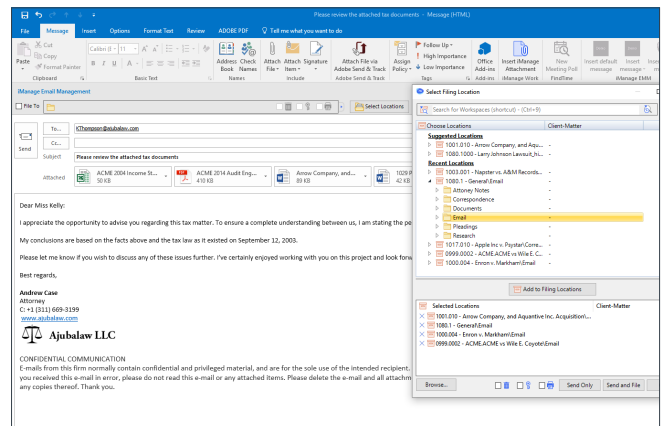


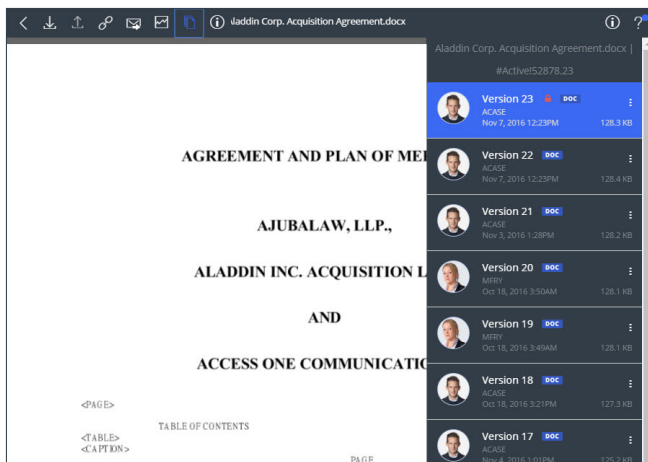
## 1. Smart Search

- **Personalized** – understands the professional’s context by analyzing past behavior
- **Search refiners** – allows user to cut through organization noise
- **Recent searches** – remembers the search terms to make searching easier
- **Search tags** – guides the user when composing a search

## 2. Intelligent Email Management

- **Suggested Filing** – automatically suggests where the email should be filed
- **Automated filing** – automatically file conversations tagged by the user



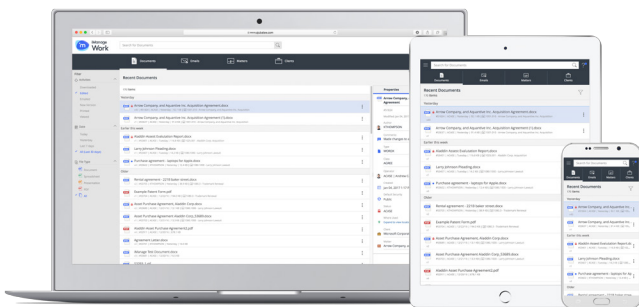
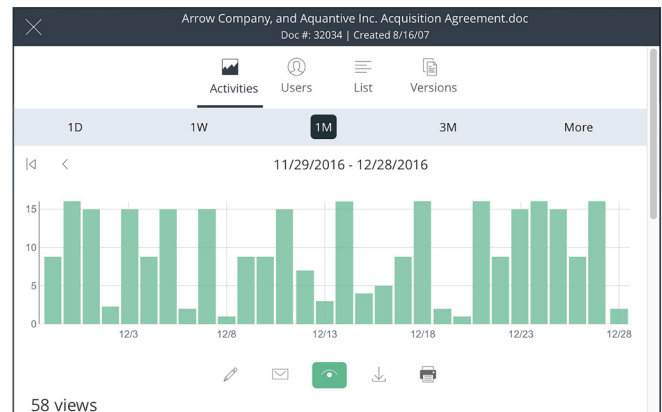


### 3. Improved Workflow

- **Drag and drop document import**
- **Content sharing** – easily share documents with colleagues
- **Visual cues** – ensure you are working on the most up-to-date version
- **Intelligent document previews** – for large documents on mobile devices

### 4. Smart Worklist

- **Document Timelines** – see who has been working on each document and all actions taken
- **Recent documents** – resume your work where you left off



*Single user experience across devices improves productivity and increases adoption.*

### 5. Work Anywhere

- **Mobile-first design Single user experience** – across phones tablets and browser
- **Zero ramp up time** – consistent user experience makes it easier to work using any device without any training

#### About iManage™

iManage is the leading provider of work product management solutions for legal, accounting and financial services firms and the corporate departments they serve worldwide. Every day, iManage helps professionals streamline the creation, sharing, governance and security of their work product. Over 3,000 organizations around the world—including more than 2,000 law firms—rely on iManage to help them deliver great client work. Headquartered in Chicago, IL, iManage is a management-owned company. For more information, please visit <https://imanager.com>.